

**MICHIGAN COMMISSION ON SERVICES TO THE AGING AND  
STATE ADVISORY COUNCIL ON AGING JOINT MEETING**

**Ramada Lansing Hotel & Conference Center  
7501 W. Saginaw Highway; Lansing, Michigan  
April 18, 2014 @10:00 AM**

**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 10:03 A.M. This was followed by the Pledge of Allegiance.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Douglas Chalgian, Shannon English, Joan Ilardo, Gerald Irby, Donna Murray-Brown, Donald Newport, Richard Ortega, Renee' Reid-Smith, Patricia Rencher, Jeffery Schade, Michael Sheehan and Kristie Zamora.

**COMMISSION MEMBERS ABSENT**

Michael Burri (excused).

**COUNCIL ROLL CALL**

Commissioner Mast asked Annette Gamez to take the Council on Aging roll call.

**COUNCIL MEMBERS PRESENT**

Regina Allen, Nellie Blue, Alan Bond, Vicente Castellanos, Charles Corwin, Kathleen Earle, Robin Ford, Carrie Harnish, Thomas Hartwig, Elizabeth Ireland-Curtis, Kathleen Johnston-Calati, Mary Jones, Gerald McCole, Pamela McKenna, John Murphy, John Pedit, Roy Pentilla, Jean Peters, Gene Pisha, Terry Vear, Ginny Wood-Broderick and John Zimmerman.

**COUNCIL MEMBERS ABSENT**

Kellie Boyd, Laurence Brooks, Carl Field, Lois Hitchcock, Victoria Laupp, Grace Marshall, Nicolette McClure, Mary Lou Proefrock, Alice Snyder, Elizabeth Thompson for Susy Avery, Susan Vick, Kathleen Williams-Newell and Richard Zeck.

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Leslie Shanlian, Wendi Middleton, Sarah Slocum, Scott Wamsley, Eric Berke, Carol Dye, Annette Gamez, Sherri King, Lauren Swanson and student interns, Angie Corcetti and Heidi Dadow.

**VISITORS/GUESTS PRESENT**

Bonnie Graham, Mary Ablan, Executive Director, Area Agency on Aging Association of Michigan, Bob Clingenpeel, Tom Hartwig, Karen Royd and Julia DeGuise.

### **APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Irby to approve the amended agenda.  
Commissioner Ortega seconded the motion.

The motion was approved unanimously with a voice vote.

### **APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the March 21, 2014, CSA minutes.

A motion was made by Commissioner Newport to approve the minutes. Commissioner Reid-Smith seconded the motion.

The motion was approved unanimously with a voice vote.

### **INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS**

Bonnie Graham asked that the Commission listen carefully during the afternoon public hearing to the representatives from the state administered older volunteer programs, the Foster Grandparents, Senior Companions and Retired and Senior Volunteer Programs. Her concerns on these programs and their future may be affected by both policy changes by the Corporation for National and Community Services, and the President's 2015 budget proposal, which pose huge concerns for the future of these programs. Since 1978, the State of Michigan has been caring, innovative and a dedicated partner in the development of these programs statewide, but we have been completely left out of this process. She hopes the Commission gets involved and supports these programs for what they've done, and for the more than 13,000 volunteers that serve older adults, children in need and communities every single day, and for over 37 years.

### **COMMISSION CHAIR REPORT**

Commissioner Mast reminded Commissioners that term dates are approaching and if they would like to be considered to continue serving, Director Sederburg will send information to reapply. They are Commissioners Mast, English, Irby, Schade and Zamora.

Commissioner Mast welcomed the State Advisory Council on Aging and thanked them for coming and looks forward to their presentation.

Commissioner Mast welcomed Leslie Shanlian, OSA newly hired Deputy Director who will begin on April 28, 2014.

Ms. Shanlian stated she is currently the director of the Long Term Care Division for the State of Michigan, overseeing the surveyors who inspect nursing homes, nurse aid registries and workforce background check program. She's worked with OSA throughout the year and looks forward to being able to contribute, and working with folks who are so passionate about their jobs, and she thanked Director Sederburg for the opportunity.

Commissioner Mast called attention to the public hearing minutes, as well as the proposed 2014 CSA meeting dates and times in the meeting folders.

Commissioner Mast asked to address the August and September Commission meetings when the Annual Implementation Plans (AIP) will be presented, to begin earlier so as to allow AAA Directors the opportunity to spend more time discussing their plans.

**Approval to Adjust the August 15, 2014, and September 19, 2014, CSA Meetings to be Called to Order at 9:00 AM**

Commissioner Mast asked for a motion to adjust the August 15 and September 19, 2014, CSA meetings to be called to order at 9:00 AM to allow for additional time for the Area Agencies on Aging to address their Annual Implementation Plans (AIP).

A motion was made by Commissioner Irby to adjust the August 15 and September 19, 2014, CSA meetings to be called to order at 9:00 AM, as presented. Commissioner Sheehan seconded the motion.

Commissioner Irby requested Commissioner Sheehan's grid that helped compare the 16 AAA's AIPs, and he agreed to provide that.

The motion was approved unanimously with a voice vote.

Commissioner Mast discussed moving the start time of future public hearings to 1:00 PM and asked to include this on the May meeting agenda for further discussion.

Commissioner Mast stated the Attorney General's office has some concerns about the way the CSA conference call meetings are held, allowing those participating remotely to vote. They seem to think the CSA Bylaws may be in conflict with the Open Meetings Act, so this issue will be studied further and added to the May meeting agenda for further discussion. The Commission Bylaws will be sent.

**OSA Director Report**

Director Sederburg echoed a welcome to the SAC members, and thanked them for being there and for all the work they're doing on their report.

Director Sederburg welcomed Leslie Shanlian, who is joining OSA as the new Deputy Director, and thanked Commissioner Murray-Brown for sitting on the interview panel.

Director Sederburg introduced OSA's two interns, Heidi Dadow and Angie Corcetti.

Director Sederburg stated the legislature is on spring break, and the state budget process is on hold for now, but the goal is to have the budget pass by June 1<sup>st</sup>. The House budget has moved out of the Appropriations Committee and all aging funding increases were still included, so OSA remains hopeful it will move forward on the Senate side for the fiscal year 2015 budget.

Director Sederburg stated in terms of the service dollars in the President's Federal budget, it brings us back up to pre-sequestration levels for most programs, but for the volunteer

programs, OSA has significant concerns as the President is looking at reductions for those critically important programs, and also eliminating the Senior Corps names and moving those programs under AmeriCorps. OSA believes this would drastically negatively impact the volunteers that are doing the work on the ground. OSA spoke to the Corporation for National and Community Service, and they are willing to come to a future meeting to speak about the potential changes at the Federal level.

Director Sederburg stated the question is does the CSA want to discuss taking formal action to send a letter to Congress? She noted the Governor has been alerted to this issue. In his special message on aging, he's very interested in volunteerism, and OSA let his team know that this could potentially be a huge blow to these programs, so they're looking at what it will mean and what can be done as a state to influence Congress to keep these programs whole. The Governor's all-encompassing aging message is a great opportunity and will be delivered possibly in June. Other important aging issues include reviewing long term care supports and services, how they are coordinated, and the system currently in place. OSA has taken the lead to collaborate with other state departments to create a cross-departmental work group to look at the different programs and how they can work effectively as a system. From this, they've created a coordinating council that will advise the Governor on recommendations on how to better align and coordinate these programs. More information is forthcoming on this very positive first step in reviewing how individuals are served through the system.

Director Sederburg stated this message links to the Long Term Care Supports and Services Advisory (LTCSS) Commission, which is broader in scope, and they look at all long term supports and services. In the past year, they've looked at a number of recommendations for the Governor on how to have a more streamlined system, focusing on person-centeredness, ensuring this is above and beyond anything else and that people are put above programs. The LTCSS Commission Chair, Reg Carter, has been invited to attend a CSA meeting to discuss what they're doing, and to determine if there's some coordination that can be had between the two commissions.

Director Sederburg stated the memorandum of understanding on integrated care was signed by CMS, so Medicaid can now move forward with the integrated care plan initiative with the goal to have services available by the beginning of 2015 in two of the four regions.

Director Sederburg stated the Healthy Michigan Plan, which is the Medicaid Expansion, is off to a great start with 118,000 Michigan registrants.

Director Sederburg stated the Area Agency on Aging Association of Michigan will hold their annual conference on May 15 & 16, 2014, entitled, "The Business of Aging."

Director Sederburg stated the Older Michiganiaan's Day event will be held on June 3, 2014, on the State Capitol lawn.

## **BUSINESS ITEMS Part 1**

### **Approval for Re-Distribution of Funds for Diabetes Self-Management**

Sherri King, OSA staff, stated funding was approved at a previous meeting for Stanford

Diabetes Self-Management Training, and redistribution is needed to cover the shortage of trainers and their mileage.

Ms. King requested approval to re-distribute funds for Diabetes Self-Management Trainers and their travel, as presented.

A motion was made by Commissioner Newport to approve the motion. Commissioner English seconded the motion.

Commissioner Reid-Smith asked if it's true that those who opt out of the training are being deemed non-complaint, and have lifetime exclusion from diabetic supplies if they are on Medicaid or MI Healthy Michigan.

Ms. King stated she will reach out to Allegiance in Jackson, who is a licensed Stanford program, and bring answers back to the CSA.

Additional discussion followed and the motion was approved with a 12-0-1 vote.

**Approval of Alzheimer's Disease Supportive Services Expansion Program (ADSSP): Contract Amendments**

Wendi Middleton, OSA staff, stated OSA received a no-cost extension to carry over funds from an original ADSSP grant, extending the grant period through August 31, 2014. Some of the funding will go to AAA Regions 10 and 11, as well as to translating materials into Spanish, targeting older adults for the program, and to integrate an advanced version of training for options counselors and ADRCs.

A motion was made by Commissioner Sheehan for approval of the Alzheimer's Disease Supportive Services Expansion Program: contract amendments, as presented. Commissioner Ortega seconded the motion.

Additional discussion followed and the motion was approved with a 13-0-0 vote.

**INFORMATIONAL ITEMS – Part 1**

**Alzheimer's Disease Supportive Services Program Contract Dates**

Wendi Middleton, OSA staff, brought to the Commission's attention that a correction to a grant end date on a recent ADSSP CSA memo was required for audit purposes.

**BUSINESS ITEMS Part 2**

**Proposed Statewide Minimum Standards for Aging and Disability Resource Collaborations (ADRC) Information and Assistance (I&A)/Referral Services**

Wendi Middleton and Eric Berke, OSA staff, co-presented the proposed statewide minimum standards for ADRC I&A referral services.

Mr. Berke stated this is the second of the ADRC definitions, the first one being the ADRC options counseling, noting these standards were developed through the collaborative effort of the workgroup on standards and definitions, and provided an overview of the process of the review period and comments.

A motion was made by Commissioner Irby to approve the proposed statewide Minimum Standards for Aging and Disability Resource Collaborations (ADRC) Information and Assistance (I&A)/Referral Services, as presented. Commissioner Murray-Brown seconded the motion.

The motion was approved unanimously with a voice vote.

### **Approval of Fiscal Year 2015 Annual Implementation Plans (AIP) Approval Criteria**

Eric Berke, OSA staff, provided an overview of this first step in planning for the proposed fiscal year 2015 AIP approval criteria, and highlighted some of the updates.

A motion was made by Commissioner Schade to approve fiscal year 2015 AIP approval criteria, as presented. Commissioner Zamora seconded the motion.

Discussion on the Aging and Disability Resource Collaborations (ADRC) followed, and Commissioner Mast requested an update on the ADRCs at the May meeting.

Mr. Berke offered to provide a summary overview from each AAA on what they've been working on, how it relates to the Older American's Act, or Older Michiganian's Act, and current events, which won't have details for any particular region, but will describe the process through AMPS with snapshots.

Commissioner Mast asked Mr. Berke and Mr. Wamsley to present an enhanced way of how to look at the AIPs in July, considering today's input on methods of doing so.

Commissioner Murray-Brown asked that while everyone focuses on comparison analysis, which is important, that they also consider the different communities, as it's beyond percentages and will put everything into context to give a full picture of individual plans presented.

Discussion followed and the motion was approved unanimously with a voice vote.

## **INFORMATIONAL ITEMS – Part 2**

### **Ombudsman Data Update**

Sarah Slocum, OSA staff, provided an update on a data breach that occurred when a laptop containing confidential information was stolen from an Ombudsman employee's vehicle. Letters were sent to 2,595 people offering free credit protection for a year, and precautions have been taken to prevent this from happening again.

### **State Advisory Council Report Update**

Presented by Commissioner Michael Sheehan and State Advisory Council on Aging (SAC) F.O.C.U.S Workgroup SAC member representatives:

- Financial Aspects - John Zimmerman (and Lauren Swanson, OSA staff)
- Options Counseling - Vicente Castellanos (and Lauren Swanson, OSA staff)
- Caregiving - Charles Corwin
- Understanding the Positives of Aging - Pam McKenna and John Murphy
- Support Services - Jean Peters (and Lauren Swanson, OSA staff)

Commissioner Sheehan stated the SAC was charged with the task by the Commission to report on “What effect baby boomers will have on senior services in Michigan.”

The charge was broken down into five different areas (FOCUS) and the five committees met throughout the past year. Each committee workgroup lead provided an overview of their workgroups, and the final report will be presented this summer.

### **ANNOUNCEMENTS**

Commissioner Mast announced the next meeting is scheduled for Friday, May 16, 2014, at 10:00 AM, with the Gatekeeper of the Year breakfast event at 8:30 AM.

Director Sederburg stated May 6-12 is Nurse’s Week, May 11-17 is Nursing Home Week, May is Older American’s Month and June is Alzheimer’s and Brain Awareness Month.

Commissioner Ilardo stated on Friday, April 25<sup>th</sup>, the Geriatric Education Center of Michigan will hold their Annual Geriatric Symposium, Community-Based Solutions for Managing Dementia, where Director Sederburg will be a keynote speaker at the event, along with Mary Ablan, Brad Geller and several others.

On April 30<sup>th</sup>, Michigan NonProfit Association in conjunction with OSA will be celebrating Giving and Volunteering Day at 11:00 AM on the State Capitol steps and they’ll honor a senior volunteer and recognize other seniors in the community who are doing great work.

### **ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Ortega. The motion was seconded by Commissioner Schade.

The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 12:23 PM.